

WORK VAPOR

Job Link: <https://workvapor.com/jobs/remote-talent-acquisition-partner-25-to-45-per-hour-full-cycle-recruiting-paylocity/>

HIRING ORGANIZATION

REMOTE TALENT ACQUISITION PARTNER

Paylocity Corporation

EMPLOYMENT TYPE

BASE SALARY

USD 25 - USD 45

Full-time, Part-time

DESCRIPTION

Company: Paylocity Corporation

Position: Temporary Talent Acquisition Partner – Operations

Industry: HR Technology | Payroll Software | HCM Solutions

Location: United States (Remote)

Employment Type: Full-Time (90-Day Temporary Assignment)

Salary: \$25 – \$45 per hour (Based on experience and location)

Application Process: Apply via www.paylocity.com/careers

Role Overview:

- Support full life cycle recruiting for current and forecasted hiring needs
- Source, interview, and maintain candidate engagement through onboarding
- Partner with hiring managers to define role requirements and priorities
- Contribute to recruitment strategies that improve hiring and retention

Key Responsibilities:

- Manage staffing process from requisition to onboarding
- Conduct phone interviews and coordinate next-stage interviews

JOB LOCATION

UNITED STATES

? Remote work from: UNITED STATES

DATE POSTED

? 02/17/2026

- Serve as candidate point of contact during interview process
- Advise hiring managers on interview process and selection decisions
- Maintain ongoing communication with active candidates

Recruitment Operations & Strategy:

- Support recruitment advertising and unified employer branding efforts
- Track and maintain recruiting metrics for open and filled positions
- Collaborate with Talent Acquisition team on process improvements
- Ensure confidential handling of candidate information
- Perform additional duties as assigned

Qualifications:

- Bachelor's Degree preferred (or equivalent experience)
- 2+ years recruiting and/or sales experience in fast-paced environments
- Proven success sourcing and hiring high-performing candidates
- Strong written, verbal, and interpersonal communication skills
- Proficiency in MS Word and MS Excel

Work Requirements:

- Ability to sit for extended periods (7–8 hours daily)
- Comfortable operating computer systems and phone platforms
- Capable of multitasking across software applications

Compensation & Transparency:

- Hourly pay range: \$25–\$45
- Compensation determined by experience, skills, and market location
- Pay transparency aligned with state and local regulations

Equal Opportunity Employer:

- Committed to diversity, equity, and inclusion
- Reasonable accommodations available upon request at Accessibility@paylocity.com