

Work Vapor

<https://workvapor.com/jobs/medical-service-representative-remote-arizona-17-hr-lam-clinic/>

Medical Service Representative – Remote Arizona

Base Salary

USD 15 - USD 17

Description

Company: Lam Clinic

Position: Medical Service Representative

Industry: Healthcare, Medical Services

Location: Work From Home (Arizona Residents Only)

Employment Type: Full-Time

Salary: \$15.15 – \$17.00 per hour

HR Contact: hr@lamclinic.com

Key Responsibilities

- Convert inbound and outbound patient inquiries into scheduled appointments
- Meet or exceed call-to-appointment conversion benchmarks
- Guide patients on services, procedures, insurance, and benefits with empathy
- Maintain accurate records in EMR and CRM systems
- Support administrative and cross-functional patient service tasks

Skills & Eligibility

- Proven experience handling sales-style conversations and objections
- Familiarity with medical terminology, insurance processes, and EMR/EHR systems
- Strong verbal and written communication skills
- Dual-monitor (2-screen) setup with high-speed internet required
- Arizona residency mandatory; bilingual English/Spanish is a plus

Additional Information

- HIPAA compliance and patient confidentiality required
- Noise-cancelling headset required
- Health, dental, vision, and life insurance benefits included
- Paid time off, sick leave, holidays, and growth opportunities

How to Apply

Send your resume or contact on WhatsApp at hr@lamclinic.com

Hiring organization

Lam Clinic

Employment Type

Full-time

Job Location

Arizona, US

Remote work from: USA

Date posted

02/13/2026